

STUDY ABROAD STEP-BY-STEP PLAN FOR EOR

You can use this document as a guideline. The last step is to contact the Study Abroad office to finish your application, but it could very well be that you have already had contact with them and that you follow a different order.

1. Orientation about studying abroad in the third year of your study

Go through the [study abroad website](#) for all information and deadlines.

- Check if there is a Study Abroad fair that you can visit.
- Check your eligibility.
- An up-to-date overview of destinations for the upcoming academic year is only available in the [Mobility Online Search Portal](#). Partner universities listed in this overview are not necessarily available during upcoming application deadlines.

Please note: not every destination offers courses that are suitable for EOR, hence it is very important that before applying for destinations and certainly before going on exchange you check whether the destination is suitable for EOR courses.

If you would like to go on exchange without any delay to your program and graduate nominally within three years, you must select courses that can replace part of your EOR year 3 program.

2. Requirements and selection of courses

The aim is to obtain 30 ECTS (one full semester). Most EOR students go on exchange in semester 1, but going in semester 2 is also very well possible. Which courses to follow and replace when you go in semester 2 depends on which courses you have already passed in semester 1.

- Start looking for courses as soon as possible after you have been selected.
- You must select courses as replacement for your EOR year 3 courses: Philosophy courses (12 ECTS), Compulsory electives/Cluster A courses (30 ECTS), Free Elective (6 ECTS). The courses you will do abroad should replace part of these courses, so very important to check and compare the content of the courses before you make your selection.
- All courses should be EOR content related & 3rd year bachelor level and should have no overlap with your EOR curriculum. Skills/language courses are not allowed. Only English taught courses are allowed.
- Check the list per continent on Canvas which shows courses at universities that students have been to before. You can use this list when choosing your courses.
- Pay attention to course credits; how many ECTS will you obtain after conversion? Courses should replace your EOR curriculum courses, it needs to have the same amount of ECTS as courses at Tilburg University have (6 ECTS).
- If you follow courses that have been approved as part of your program but that together do not make 30 ECTS, you will have to follow an extra course abroad or when you get back to Tilburg University.

- If you follow courses that have been approved as part of your program, but you will obtain more or less than 6 ECTS per course? Always contact the EOR Education Coordinator to check how the ECTS will be added in your exam program!

Some examples:

- If you follow 3 courses that have been approved as part of your EOR program Compulsory Optional Cluster A courses that together make more than 18 ECTS, and you follow a Free Elective that has been approved as part of your program that is worth less than 6 ECTS, it could be possible to compensate.
- If you follow one Philosophy course that has been approved as part of your program that is worth more than 6 ECTS, you are allowed to only add 6 ECTS in your exam program.
- If you follow a Free Elective that has been approved as part of your program that is worth more than 6 ECTS, you are allowed to only add a maximum of 6 ECTS in your exam program.

3. Request for approval of the courses upfront

You must ask for approval via [Osiris Case](#) in the OSIRIS Student App for all courses you are going to take (even if the course has been approved before in previous years!).

Requested courses can be reviewed as:

| | |
|--------------------------|---|
| NO/Not Approved/Rejected | It is not approved to follow the course as part of your program. |
| On top of | It is approved to follow the course, but you will follow it on top of your program and the obtained credits will not count towards your EOR exam program |
| Free Elective | It is approved to follow the course as part of your program. The course can count as a Free Elective. |
| Replacement course | It is approved to follow the course as part of your program. The course can replace a specific course in the EOR 3 rd year program . You are not allowed to follow that specific course at Tilburg University anymore. |
| EOR course without label | It is approved to follow the course as part of your program. The course can count as an EOR course. These courses are comparable with the 3 rd year EOR Compulsory optional Cluster A courses. |
| EOR BAOR/EME/QFAS | It is approved to follow the course as part of your program. The course can count as an EOR course in the direction of BAOR or EME or QFAS. These courses are comparable with the 3 rd year EOR Compulsory optional Cluster A courses. |

4. Important instructions Osiris Case

- Do not immediately request approval for too many courses, but start with approx. 7 courses first in one Case. If you request too many courses it will take longer to process your request.
- You can submit a new Case when you need more approved courses. Courses that have been approved in your previous Case should not be requested again in a new Case.
- Choose the courses you request approval for very well. For example, do not request approval for 5 courses as free electives when it is only allowed to do one free elective in your EOR exam program.

- Submit a complete content description of the course, for example the course syllabus in PDF or a direct link to course information, the course level and which program the course is in should be indicated too. Incomplete submissions will not be assessed!
- Clearly motivate each course you ask approval for. Would you like to take the course as a:
 - Extra course on top of -> In Osiris Case: select *On top*, type *I would like to add this course as an extra course*
 - Free Elective -> In Osiris Case: select *Replace Course*, type *I would like to add this course as Free Elective*
 - Replacement for a 3rd year compulsory EOR course or compulsory optional Cluster A course -> In Osiris Case: select *Replace Course*, type *the replacement course code + course name*
 - EOR Course without label -> In Osiris Case: select *Replace Course*, type *I would like to add this course as an EOR course without label*
 - EOR BAOR/EME/QFAS -> In Osiris Case: Select *Replace Course*, type *I would like to add this course as an EOR course with label BAOR or EME or QFAS* (choose one label).
- Make sure you start requesting courses in time. It can take approx. 2-3 weeks to assess new courses. Note that courses will not be assessed during summer break/holidays; request courses preferably before May. Check when registration opens and make sure you have your courses approved by then plus 2-3 extra just in case courses are fully booked.

5. Finish your application by following the steps on the [Study Abroad website](#)